

Hertfordshire County Scout Council

Lochearnhead Scout Station

Fire Risk Assessment



**1 Building - Ben More
Ben Vorlich
Stob Binnein
Stuca Croin Cabin**

Designated use - Sleeping accommodation.

Approximate size – 11m by 6.5m.

Number of beds – 3 Bunk Beds.

Number of floors – Single storey.

Roof construction – Felt on timber.

Walls – Timber.

Internal linings- Timber

Floors – Suspended timber covered with Altro flooring.

Means of escape – Via fire exit doors (it is understood that whenever the premises are occupied no exit door is secured in such a manner that it is not easily and immediately openable)

Fire Fighting equipment – 1 x Water based fire extinguisher.

Fire Alarm system – Vigilon Compact fire alarm control panel with detectors and sounders throughout wired with low smoke cable. Located in station master office.

Heating – Wall mounted electric/ oil fitted radiators throughout building.

Electrical installation - 240-volt supply throughout. (Fuse board fitted in entrance lobby)

General Lighting - 240-volt supply throughout.

Emergency Lighting – Non maintained throughout.

Signs and Notices – All to current BS.

Furnishings – Only fire-retardant furnishings as fitted in buildings are permitted.

2 Personnel Involved: Instructors/Staff/Campers/Visitors
Number of people: 1 – 6

3 Hazards	4 Risk Level
1 Uncontrolled waste.	Low
2 Misuse of doors .	Low
3 Smoking.	Low
4 Uncontrolled use of cleaning equipment and chemicals.	Low
5 Misuse of/failure to maintain electrical equipment.	Low
6 Obstruction of walkways in bedrooms.	Low

5 Measures Taken to Control Hazards

- 1 Ensure floor area kept clear, combustible material tidied away, waste bins emptied regularly. Good Housekeeping.
- 2 Ensure doors are unlocked whilst building is in use. Ensure correct signs fitted.
- 3 Warning signs, mandatory NO Smoking areas.
- 4 Store cleaning materials in designated areas, chemicals secured, COSHH and product specific training as appropriate. Remove industrial/flammable chemicals from buildings.
- 5 Use as per manufacturers instructions, PAT regime in place, minimise trailing cables, do not overload fuses, appropriate trips on circuits.
- 6 Ensure walkways/means of escape kept clear and occupiers are aware of exits/fire drill.

NOTE - This building is fitted with a Fire alarm system. This MUST be tested regularly, and staff trained what to do in an emergency. Extinguishers are also present and tested yearly. All occupiers are supplied “Fire Action” information prior to arrival and should understand what to do in the case of an emergency.

Compilation date -	FEB 2023	Compiled by: DS
Review period -	12 Months	Reviewed by: MB
Reference Number -	LOCH/FIRE004	Review Date: 28.02.24