

Hertfordshire County Scout Council

Lochearnhead Scout Station

Building Risk Assessment



1	Activity Area	Pullman Rooms	
	Frequency of use	As booked	
2	Personnel Involved	Instructors/Staff/Campers/Visitors	
	Number of people	1- 14	
3	Potential Hazards		4 Risk Level
	1 Uneven, wet surfaces		Medium
	2 Fire		Low
	3 Electrical appliances		Low
	4 Cleaning Equipment and chemicals		Low
	5 Working at height		Low
	6 Heaters – Contact & Risk of fire		Medium

5 Measures Taken to Control Hazards

- 1 Ensure floor area kept clear, obstructions tidied away, spills cleared and floors allowed to dry after cleaning. Ensure external areas at risk are well lit at night.
- 2 Ensure combustible material cleared regularly, fire extinguishers in place and sources of ignition controlled
- 3 Use as per manufacturer’s instructions, PAT regime in place, minimise trailing cables, do not overload fuses, appropriate trips on circuits. Campers advised of protocol prior to camp.
- 4 Store cleaning materials in designated areas, chemicals secured, COSHH and product specific training as appropriate. Remove industrial chemicals from buildings before public use.
- 5 Use access equipment appropriate to job and for which training has been given
- 6 Signage in place to warn of risk from contact and advising not to cover.

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