

Hertfordshire County Scout Council

Lochearnhead Scout Station

Building Risk Assessment



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|----------|------------------------------------|---|---------------------|
| 1 | Activity Area | Porters Lodge | |
| | Frequency of use | As booked | |
| 2 | Personnel Involved | Instructors/Staff/Campers/Visitors | |
| | Number of people | 1- 6 | |
| 3 | Potential Hazards | | 4 Risk Level |
| | 1 Uneven, wet surfaces | | Medium |
| | 2 Fire | | Low |
| | 3 Electrical appliances | | Low |
| | 4 Cleaning Equipment and chemicals | | Low |
| | 5 Working at height | | Low |
| | 6 Heaters – Contact & Risk of fire | | Medium |

5 Measures Taken to Control Hazards

- 1 Ensure floor area kept clear, obstructions tidied away, spills cleared, and floors allowed to dry after cleaning. Ensure external areas at risk are well lit at night.
- 2 Ensure combustible material cleared regularly, fire extinguishers in place and sources of ignition controlled
- 3 Use as per manufacturer's instructions, PAT regime in place, minimise trailing cables, do not overload fuses, appropriate trips on circuits. Campers advised of protocol prior to camp.
- 4 Store cleaning materials in designated areas, chemicals secured, COSHH and product specific training as appropriate. Remove industrial chemicals from buildings before public use.
- 5 Use access equipment appropriate to job and for which training has been given
- 6 Signage in place to warn of risk from contact and advising not to cover.

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